



# Instructor-Led

## Airline Retailing Platform and Printing Format Association for Ground Handlers

This course gives an overview on how to set up predefined print formats for airport ground handlers.



On this course you will learn:

- > How to add a predefined format to your own ground handling organisation.
- > How to identify predefined formats from Altéa carriers and add them to your ground handling organisation.



This course covers the following topics:

- > Adding a format association to your own ground handling organisation.
- > Identifying specific formats and associate them to Altéa carriers.
- > Retrieving and modifying business rules for format association.
- > Reading the history.



Certification:  
No



Duration:  
0.5 day



Language:  
English



Level:  
Fundamentals



Pre-requisite:  
Yes



Pework:  
No



### Is this the course for you?

This course is for:  
Ground Handlers

In particular, those working in:  
Administrators



### Things you need for this course

Pre-requisite:  
>

Experience in airport ground handling.



### This course helps you use

- > Altéa Document Management



### How the course is organised

- > 1 session of 1.5 hour virtual training.



### What equipment do you need?

View our [instructor-led requirements](#).



### The last few details...

- > To schedule a customised session, please contact: [learning@amadeus.com](mailto:learning@amadeus.com)
- > Last update: April 2022